



Ministry of Information Communication and Technology



ASEAN ICT Workshop and Seminar :

ICT to Empowering Homeworkers in ASEAN Countries



12-23 February, 2009



By

- 1) The Office of Promotion and Development of ICT Uses,
Ministry of Information Communication and Technology ,**
 - 2) ASEAN ICT Fund**
 - 3) The Research Centre of Communication and Development Knowledge Management
(CCDKM): Sukhothammathirat Open university (STOU)**
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Schedule of the ICT Workshop and Seminar

(ICT to Empowering Homeworkers in ASEAN Countries)

At STOU : Sutkhothaithamathirat Open University, Nonthaburi Province, Thailand

12-23 February, 2009

Arrival date : 11 Feb.. 2009

Day 1 : 12 Feb. 2009

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| 07:00 - 08:00 am. | Breakfast |
| 08:00 - 08:50 am. | Registration |
| 08:00 - 09:00 am. | Arrival of the Minister of MICT, Thailand |
| 09:00 - 09:20 am. | VDO presentation : ICT to Empower ASEAN Homeworkers |
| 09:20 - 09:35 am. | Welcome Speech by the President of STOU |
| 09:35 - 09:50 am. | Project Report by the Director of the ICT Promotion and Development
Division, MICT, Thailand |
| 09:50 - 10:30 am. | Open Up by the permanent undersecretary of the MICT, Thailand |
| 10:30 - 10:45 am. | Snack break |
| 10:45 - 12:00 am. | Keynote : ICT to Help Shift the Paradigm of ASEAN HWs' Wellbeing
with Its Sustainability : UNESCAP / IDRC |
| 12:00 - 1:00 pm. | Lunch |
| 1:00 - 2:00 pm. | Website Presentation : ICT Asean Homemaker
(www.thaiaseanhomeworkers.org) |
| 2:00 - 3:30 pm. | How to use other ICT tool : Satellite's Photo to communicate and Promote
ASEAN marketing among the region : Point Asia : Thailand |
| 3:30 - 5:00 pm. | Application of ICT to promote the Grass-root Homeworkers : UP Program
of Microsoft |
| 5.00 - 5:30 pm. | Small discussion and preparation for each Country Report as well as Web
space preparation of each country |
| 6:00 -7:00 pm. | Welcome Dinner |

*** Schedule could be flexible as of the benefits of all the participants**

Day2 : 13 Feb. 2009: - ASEAN Policy Forum : ICT to Empower ASEAN HWs

- **Outstanding Cases of ICT & Homeworkers Application from each Country in ASEAN**

07:00 - 08:00 am. Breakfast

09:00 - 10:15 am. - **Country Report : Situational of the ICT Uses to Empower in Each ASEAN Country & Lesson Learned and Case**

- **The Singapore**

10.15 - 10.30 am break

10.30 - 12.00 am - **The Malaysia**

12:00 am- 1:00 pm. Lunch

1:00 – 2.00 pm. - **The Philippines**

2.00 - 2.15 pm. break

2:15 - 3:15 pm. - **The Indonesia**

3.15 - 4:15 pm. - **The Brunai**

4.30 - 5.30pm. Wrap up of the day

6:00 - 7:00 pm. Dinner

*** Schedule could be flexible as of the benefits of all the participants**

**Day 3 : 14 Feb. 2009 : Visiting of Thai Homeworkers & Cultural Tour in Central Part of
Thailand (Study Trip I)**

06:00 - 07:00 am. Breakfast

09:00 - 12:00 am. - Visit the Benjarong Village and some Homestay Villages
- Visit some groups of the Homeworkers

12:00 am- 1:00 pm. Lunch

1:00 - 4:00 pm. -Visit the ICT Learning Centre at Ampawa District
- Visit some groups of the Homeworkers & Thai Village Lifestyle

6:00 - 7:00 pm. - Dinner outside at the floating market
-visit some of the homestay village & natural tour
- late back to STOU, Bkk

*** Schedule could be flexible as of the benefits of all the participants**

**Day 4 : 15 Feb. 2009: Outstanding Cases of ICT & Homeworkers Application from each
Country in ASEAN**

07:00 - 08:00 am. Breakfast

09:00 - 10:15 am. - **The Vietnam**

10.15 - 10.30 am. break

10.30 - 12.00 am. - **The Cambodia**

12:00 am -1:00 pm. Lunch

1:00 - 2:00 pm - **The Laos**

2.00 – 2.15 pm break

2.15 - 3:30 pm - **The Myanmar**

3:30 - 4:30 pm. - **Thailand**

4.30 - 5.30 pm. Wrap up of the day & group discussion for further collaboration among all
ASEAN countries

6:00 - 7:00 pm. Dinner

*** Schedule could be flexible as of the benefits of all the participants**

**Day 5 : 16 Feb. 2009: Some of the Outstanding Cases of ICT & Homeworkers Application
of ASEAN : Global – Local Link**

07:00 - 08:00 am. Breakfast

09:00 - 10:15 am. Lesson Learned and Case from **e-Bay**

10.15 - 10.30 am. break

10.30 - 12.00 am. Lesson Learned and Case from **e-Homemaker : MY**

12:00am - 1:00 pm. Lunch

1:00 - 2:15pm. Lesson Learned and Case from **Homenet Thailand**

2.15 - 2.30 pm. break

2:30 - 3:30 pm. Lesson Learned and Case from **Thai-Craft**

3:30 - 4:30 pm. Lesson Learned and Case from **Doi-saket e-Shop / Thai Spa House**

4.30 - 5.30 pm. Wrap up of the day

6:00 - 79:00 pm. Dinner

*** Schedule could be flexible as of the benefits of all the participants**

Day 6 : 17 Feb. 2009 : Study Trip (II) to Bangpreng ICT Learning Centre & Homkeworker

Groups : How can they work to help each other?

Day 7-8-9-10-11 : 18-19-20-21-22 Feb., 2009 : Five Days of Intensive ICT Training Workshop

07:00 - 08:00 am. Breakfast

09:00 - 16:00 am. **Fundamental Academy (Revision) :**

Fundamental of Computer and Internet

- How the ICT important / Help the Homeworkers
- Applications of all Window XP
- Other accessories and equipments

Common Windows Application

- Publisher Program - Program Word
- products photo taking - How to do the Online Products

Internet Application : (World Wide Web)

- How to use browser, and some relevant websites
- How to search information via the Search Engines Google
- How to use Web Board

How to use the E-mail

- All application of E-mail
- How to use free E-mail :Hotmail.com, Yahoo.com, etc.
- How to use all other necessary functions i.e. Address Book

Medium Academy : How to Use Microsoft Excel in Online Commerce

How to Use : Microsoft Excel

- Overall Microsoft Excel and its fundamental functions i.e.
- How to work with Workbook and Worksheet
- How to design and set all column , Row, and others

How to Use Calculation, Formula

- All kinds of functions and formula

- Functions : Total &Subtotal
- Function Lookup, Reference, Counting, etc.

How to Create All kinds of Graphics :

- How to create Chart, Graph, etc.

How to Create the Document for Online Commerce

- Accounting setting up,
- Quotation, Voucher, Receipt, etc.

Advanced Academy (Application Level) : Joomla e-Commence

- How to set up : PC Web servers (PHP ,Web servers, mysql)
- How to set up : Joomla, Config Database , etc.
- The application of Admin Control Panel
- The Sturcture of Joomla and how to manage its internal functions
- How to decorate the Webpage
- How to set up : Module, components, Mambot , etc.
- How to set up and manage : Template, and its resources
- How to add up, to deleted the online products, etc.

*** Schedule could be flexible as of the benefits of all the participants**

Day 12 : 23 Feb. 2009: Outputs Presentation & Closing Ceremony with Certificate Given

07:00 - 08:00 am. Breakfast

09:00 - 12:00 am. **Group I Presentation : (Beginner)**

- How the Homeworkers could Use the ICT for Their Starting up

Group II Presentation (Topping Up)

- How the Homeworkers could Use the ICT to Develop Their Online Commerce especially the Excel Program Application

Group III Presentation (Jumping Higher)

How the Homeworkers could Use the ICT to Develop Their Online Commerce especially the Web-base Application (Joomla) / Joomla e-Commerce

12:00 am- 1:00 pm. Lunch

1:00 - 2:00 pm. Presentation of the update Website : www.thaiaseanhomeworkers.org fulfilled and participated by all 10 ASEAN Countries aimed to be the central hub / coordinating centre among all ASEAN countries

2:00 - 4:00 pm. Souvenir and Certificate Given to all Participants by the Minister of MICT

4:00 - 4:15 pm. Closing the ASEAN ICT Workshop and Seminar

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